

Numbered Memorandum RM 07-15: "NWM 11.2007 NARA Bulletin 2007-01 and NARA Bulletin 2007-02"

Attached are two bulletins from NARA; NARA Bulletin 2007-01 Checklist of current NARA bulletins and list of records management guidance in effect and NARA Bulletin 2007-02 Guidance concerning the use of Enterprise Rights Management (ERM) and other encryption-related software on Federal records.

Susie Jones
/ For /

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May 03, 2007

NWM 11.2007

MEMORANDUM TO FEDERAL AGENCY CONTACTS: NARA Bulletin 2007-01 and NARA Bulletin 2007-02.

I am pleased to notify you that NARA has issued two bulletins, NARA Bulletin 2007-01 Checklist of current NARA bulletins and list of records management guidance in effect and NARA Bulletin 2007-02 Guidance concerning the use of Enterprise Rights Management (ERM) and other encryption-related software on Federal records. A copy of each bulletin has been attached to this message for your convenience.

NARA Bulletin 2007-01 lists National Archives and Records Administration (NARA) bulletins that are in effect. It also defines the overall structure for NARA records management guidance, and lists the guidance products that are in effect. The bulletin has been posted to the NARA web site at <http://www.archives.gov/records-mgmt/bulletins/2007/2007-01.html>. If you would like additional information about the contents of NARA Bulletin 2007-01, please contact the Life Cycle Management Division at RM.Communications@nara.gov or on 301-837-3560.

NARA Bulletin 2007-02 provides guidance to Federal agencies on records management implications of their use of enterprise rights management (ERM) and other software employing encryption technologies. It has been posted to the NARA web site at <http://www.archives.gov/records-mgmt/bulletins/2007/2007-02.html>. If you would like additional information about the contents of NARA Bulletin 2007-02, please contact Mark Giguere, Lead IT (Policy & Planning) for Modern Records Programs at mark.giguere@nara.gov or on 301-837-1744.

PAUL M. WESTER, JR.

Director
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